

# Journals and Open Access

Manchester University Press is committed to providing wide dissemination of research through sustainable Open Access models. We offer authors both Green and Gold Open Access options, enabling them to make their work accessible and take advantage of rigorous peer review and high production values.

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## Definitions

### **Submitted Manuscript (SM)**

This is the version that the author submits to the journal for consideration.

### **Accepted Manuscript (AM)**

This is the version after peer review and correction by the author.

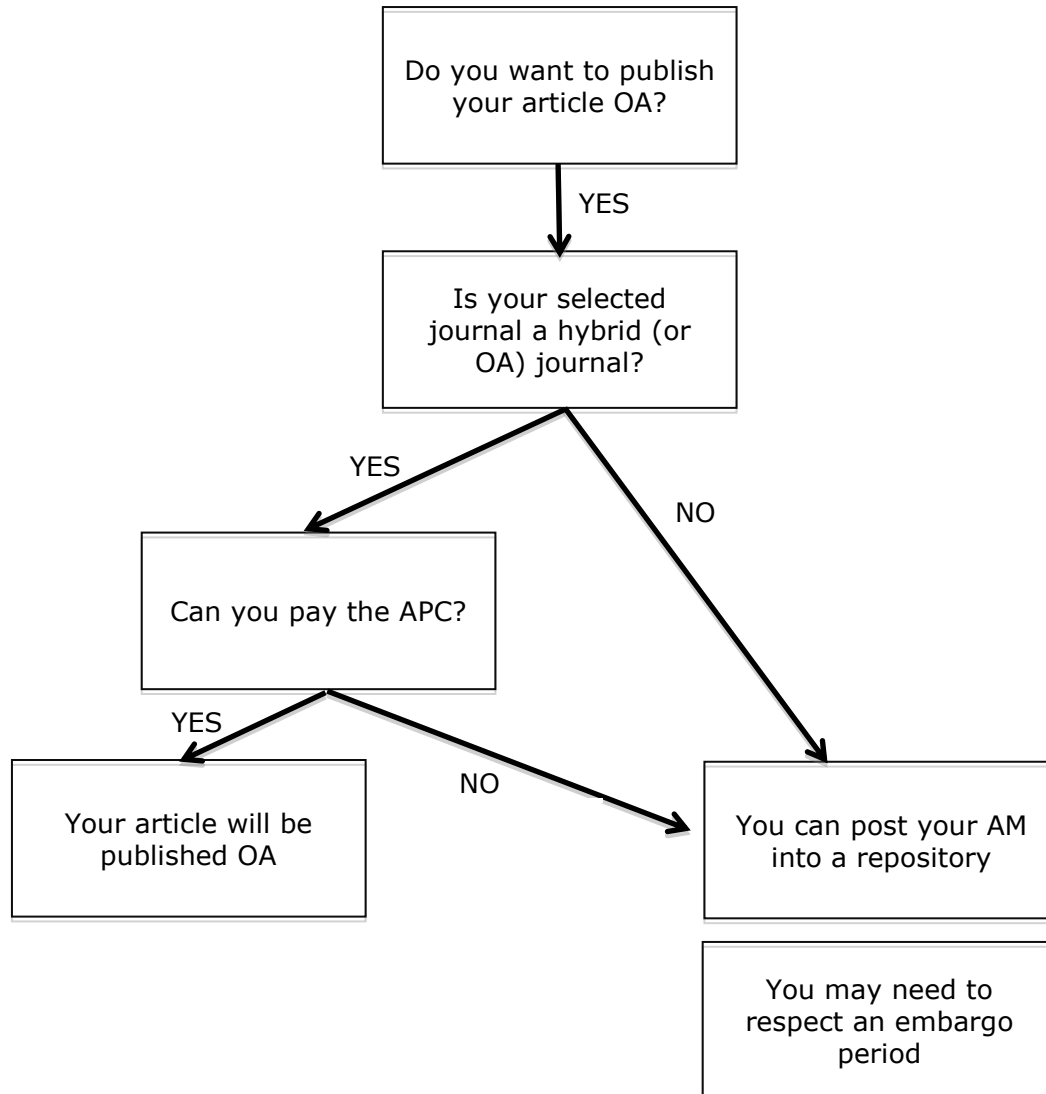
### **Version of Record (VoR)**

This is the final version made available by the publisher in the journal. It includes the 'ahead of press' version made available before selection and inclusion in a journal issue (as no corrections can be made after an article has been made available online – see also the MUP guide to *Corrections and retractions*).

### **Article Publishing Charge (APC)**

The fee charged for publishing an article OA within the journal.

## Open Access options



### ***MUP Open: Gold Open Access***

Authors can publish OA articles in our subscription-based hybrid journals as part of our optional MUP Open programme. The VoR is made free to access immediately upon publication on our platform, in perpetuity. To enable this an APC is applied, which could be paid by the author's institutional library or out of grant funding. Restrictions on reuse are determined by the licence chosen by the author (see the FAQs below). If authors have published their articles Gold OA in the journal they may also post a copy of the published article (the VoR) within their institutional repository.

### ***Open Access archiving: Green Open Access***

All authors are allowed to self archive the AM on their personal or departmental website or in an institutional or a non-commercial subject repository – but this should not be made available until after publication in the journal. The VoR may not be archived unless the author has opted for the Gold OA option (above). The author is responsible for ensuring that no third-party copyright restrictions are infringed.

The SM may be made available in a public repository whenever the author chooses. Ideally this should be replaced by the AM after publication.

SMS made available on websites or in repositories should be accompanied by a prominent statement that the article has been submitted to the journal. AMs made available should include a citation of the published article and a link to the abstract page of the VoR (use the DOI if known), for example:

The definitive, peer-reviewed and edited version of this article is published in:  
[Author(s)], [year], [Title of article], [*Journal*], [Volume number]: [Issue number], [page number]–[page number], DOI: <http://dx.doi.org/10.7227/XXXX>  
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Manchester University Press complies with all the major funder mandates including HEFCE, RCUK, the Wellcome Trust and others. To check if you need to comply with any of these mandates and to find out their requirements, please contact your institutional librarian or check the relevant funder website.

## FAQs

### ***How much does Gold OA cost?***

The 2015 charge to publish an article as Gold OA in the MUP Open programme is currently £950. This fee has been set to cover the costs associated with production and to allow for the reduction of subscription prices as outlined below.

Authors interested in publishing their article as Gold OA should contact the [Journals Manager](#) after their article has been accepted by the editor. An invoice will be sent to the author or their institution or funder as required. Payment must be received before the article has published online.

Note that VAT (value-added tax, currently 20% in the UK) will be applied to the APC for authors resident in the European Union.

Manchester University Press is committed to not charging institutions twice for OA content, in the form of APCs and annual subscriptions (often referred to as 'double dipping'). The annual subscription will be reduced each year to reflect the quantity of OA articles published in the preceding year.

For example, if 5% of the articles published by Journal X in 2015 were OA, then the subscription price for 2017 will be reduced by 5%. (Note that inflationary price rises will still take effect.)

Adjustments to prices based on OA content will be advertised on our website.

### ***What if I cannot afford the APC to publish in the MUP Open programme?***

Many funders and institutions have funds available to pay APCs for articles.

If no funding is available, the article will be published on a subscription basis. Articles can still be made OA through the Green route by depositing the AM in an institutional or non-commercial subject repository. See the note about Green OA above.

***What can people do with my content?***

Authors have the choice of the following three licences for their Gold OA articles (but note that the mandates from universities and grant funders may stipulate which licence to be used).

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More information on Creative Commons licenses can be found [here](#). If there is any doubt as to the licence that should be used, the author can contact the [Journals Manager](#) or seek advice from their funder.

***What if my article contains content from other publications?***

Where authors have obtained permission to reproduce items in their article from other copyright owners, it is important that permission has been granted to allow it to be published under the article licence (e.g. CC-BY). If such permission has not been explicitly granted this must be made clear on the item. For example, a figure caption should state:

*This figure ©<name>. <full citation>. All rights reserved and permission to use the figure must be obtained from the copyright holder*

***How are Gold OA articles identified?***

An Open Access logo will appear next to the article title in the issue table of contents and on the abstract page.

***Can a published article be converted to Gold OA?***

Yes, articles published under the subscription model can be converted to Gold OA on payment of the standard APC and signature of a new licence to publish. Contact MUP's [Journals Manager](#) for more details.

***Are Gold OA articles peer-reviewed?***

Yes, all articles published in the MUP Open programme undergo the same rigorous peer review as those articles available on a subscription basis.

***Surely the payment for Gold OA will bias the editorial decision?***

Editors are not involved in the invoicing and payment process, and make their publishing decisions regardless of the author choice for subscription, Gold or Green OA.

***Are there any special requirements for depositing the AM in a repository?***

We ask that the following notice is added to the AM when it is deposited in a repository. This can be done on a title page or in a footer on the first page.

The definitive, Version of Record of this article is published in:

[Author(s)], [year], [Title of article], [*Journal*], [Volume number]:[Issue number], [page number]-[page number], DOI: <http://dx.doi.org/10.7227/XXXX>  
© [year] Author(s). Published by Manchester University Press.

***Why can't I deposit the VoR in a repository?***

MUP invests considerable time and money in editing and typesetting an article after acceptance. We are happy for people to access the AM, but we need to protect our investment in the VoR either through subscription revenues, or payment of APCs. By protecting our income we can continue to support the journals we publish.

***What is an embargo period?***

This is the time between publication of your article in the journal (the date-of-issue publication or online ahead-of-print publication), and when you may make the AM available in a repository. At MUP we do not require an embargo period, and you may make your article (the AM) available in a repository at the time of publication.

***What is double dipping?***

This describes a situation where an author (or their institution or funder) pays an APC to make an article free but the journal's subscription price is not decreased. This effectively means that an institution is paying twice for the same content. We are wholly against this practice and are committed to reducing the subscription price of a journal in proportion to the amount of OA content published in the previous year.

For example, if 5% of the articles published by Journal X in 2015 were OA, then the subscription price for 2017 will be reduced by 5%. The time-lag is because the prices for 2016 will be set mid-2015, when it is too early to know how much content will be published OA during the year. (Note that inflationary price rises will still take effect.)

***Someone has republished my article without permission – help!***

If you published your article Gold OA, under a CC-BY licence, then they are allowed to do this because the licence allows for people to use your article (even for commercial reasons) without asking permission. However, they must fully attribute you and cite the article. If you have not published under this licence, or you feel that they are infringing your copyright or other rights, then please contact MUP. It is our responsibility to investigate the matter on your behalf.